



Ramakrishna Mission Ashrama

(A branch Centre of Ramakrishna Mission, Belur Math, Howrah, W.B.)

Hatamuniguda, Rayagada, Odisha 765020

Email : hatamuniguda@rkmm.org, Website : www.rkmhatamuniguda.org

(e-TENDER)

ID No.: RKMh/e-Tender/2024-25/196

24 September 2024

Sealed offers are invited for supply of following stationery items for Ramakrishna Mission Ashrama School, Hatamuniguda 765 020, Dist. Rayagada, Odisha.

ITEM DESCRIPTION

1. Note Book Small Both Side Ruled (64 pages, 17.5x24cm) - 8,000 pcs
2. Note Book Small One Side Ruled (64 pages, 17.5x24cm) - 8,000 pcs
3. Note Book Small Plain (64 pages, 17.5x24cm) - 7,500 pcs
4. Note Book Long Ruled (192 pages, 21x33cm) - 2,500 pcs
5. Dista Paper (21x34cm) - 8,000 dista
6. Practical Record (Soft Bound)(28pages, 22x28cm) - 500 pcs
7. Practical Record (Soft Bound) (96 pages, 22x28cm) - 2,000 pcs
8. Graph Note Book (20 pages, 22 x 28 cm) - 500 pcs
9. Graph Sheet (28.5 x 22 cm) - 3000 sheets
10. Ball Pen (use and throw Red) - 300 pcs
11. Wood Pencil (HB) (Natraj / Apsara) - 3,000 pcs
12. Eraser (Doms) - 1,500 pcs
13. Pencil Sharpener (Doms) - 500 pcs

TERMS & CONDITIONS

1. The party should have at least 3 years' experience in this business.
2. The party should have GST Registration.
3. Rate quoted should include GST and delivery charges.
4. Payments will be made through Cheque/Draft/ Bank Transfer only.
5. The rates settled after opening of the bids will be valid for one year.

CRITICAL DATES

Tender Publishing Date : 24.09.2024	
Clarification Start Date : 24.09.2024	Clarification End Date : 30.10.2024
Bid Submission closes : 05.10.2024	Bid Open Date : 06.10.2024

The offer in sealed envelope should reach the Secretary, Ramakrishna Mission Ashrama, Hatamuniguda, Rayagada-765 020, Odisha latest by 05.10.2024. The bids will be opened at 11 am on 06.10.2024 at the office of the undersigned.

Swami Gitatmananda
Secretary